Park Rentals

The Borough of Castle Shannon Parks are available for rental. They are available from the first week of June through the last week of October. Contact the Administrative office for reservations. A completed Rental form (found on the website or at the office) and a copy of homeowners/renters insurance is required along with the rental fees. Pavilions and Bathrooms will be open in accordance with the rental agreement. Renters are required to clean up, bag trash, and deposit any trash into the dumpster after their event. If there is no damage or cleanup required, $50 will be refunded.

Park Rentals: General - Municipal Park, O'Brien Field, Riehl Park

1. **Field Use Scheduling**
   a) Castle Shannon Youth Association (CSYA) arranges CSYA activities only. Teams can use the fields beginning in April. Contact Bryan Gigliotti for CSYA information. Please contact Borough Administration for all other availability.
   b) Other Sports Teams should contact the Borough Administration office to schedule field use.

2. **Field Use Maintenance**
   a) Teams are responsible for cleaning up dug outs and field areas after games.
   b) Teams are responsible for storing equipment related to their particular sport (bases, mound, nets, etc. . .)
   c) The Borough will be responsible for turf maintenance.

3. **Pavilion Use Guidelines**
   a) Use of Multi-purpose Building and Pavilion does not include use of field unless not in use.

4. **Pavilion Scheduling**
   a) Review availability on Borough's website.
   b) Contact Borough Administration office to schedule.
   c) See Resolution 349 for rules and regulations.

5. **Pavilion Use Maintenance**
   a) Renters must bag all the trash, clean kitchen area, tables and bathrooms after use.

Park Rentals: Specific – Hamilton Park & Mastandrea Field

1. **Field Use Guidelines (field and trail use)**
   a) Players must wear molded cleat, turf shoes, or regular running shoes – no metal spikes or cleats.
   b) Players are prohibited from smoking, vaping and smokeless tobacco use.
   c) Players are prohibited from consuming seeds or chewing gum while on the field.
   d) Field lighting will end at 11:00 PM.
   e) No golf practice or driving on field is permitted.
   f) The following items are forbidden from the field.
      1) Pets
      2) Bikes
      3) Motorized vehicles of any type

2. **Lighting Guidelines**
   a) Field Lights will not be activated unless field is rented or used by CSYA/Other groups during the evening.
   b) Lights will be activated during the week for public use nightly until 11 PM.
   c) Pickleball/Tennis court light switches will be activated nightly until 10 PM.
   d) Basketball/Cornhole lights switches will be activated nightly until 10 PM.

3. **Court Use Guidelines**
   a) **Tennis and Pickleball Courts**
      - Available on a first come, first serve basis.
      - If others are waiting, please limit your time to 45 minutes.
      - Players must wear proper tennis shoes or non-marking athletic shoes.
      - Court use is for basketball, tennis or pickleball use only, no other activities are permitted.
      - Only water is permitted on the courts, glass containers are not allowed.
      - Pets are not permitted on the courts.
      - No play is allowed when there is standing water on the courts.
      - Players should keep noise levels reasonable.
      - Players should be sportsmanlike and avoid outbursts.
   b) **Basketball Courts**
      - Use Basketball court at own risk.
      - No food, glass or alcoholic beverages.
      - No pets.
      - No bicycles, roller blades or skateboards.

- Proper footwear required.
- Children under the age of 14 must be accompanied by an adult.
- Do not hang on rim of hoop.
- Limit play to 1 hour if others are waiting.

4. **Court Use Scheduling**
   a) All court use will be on a first come, first serve basis.
   b) If other players are waiting, please be courteous and limit play to 45 minutes.

5. **Court Use Maintenance**
   a) Players are responsible for removing any trash and personal items when leaving the court.

6. **Splash Pad Policy**
   a) **Guidelines For Using the Splash Pad**
      - Do not enter if you have a communicable disease or open wound.
      - No food, drinks, gum, or glass allowed.
      - No street shoes.
      - No animals.
      - No running, horseplay or reckless behavior.
      - Swimwear or appropriate clothing is required. Footwear is recommended.
      - Swim diapers are required for children under 4.
      - Be respectful and share the available spaces.
      - Adult supervision is required for children under 10.
      - No climbing or hanging on equipment.
      - No smoking or alcohol.
      - No soaps, detergent or shampoos allowed.
   b) **Use Policy**
      - Splash Pad will be open from Noon until Sunset, weather permitting, and available to residents and guests.
      - Splash Pad will be used by no more than 4 participants (at a time) during the Summer Rec Program (July to early August).

Park Maintenance:

Borough Public Works will maintain the fields and pavilions. They are cleaned on Fridays for weekend rentals and again Sunday morning if rented both days. Parks are open to the public year-round from dawn to dusk. Bathrooms and Pavilions are not open to the public unless rented. Port-a-Johns are located at each park.